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## Dependents' Education

## Schoolbus Security

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For the Region Director, IMA-Europe:

ROBERT KANDLER  
*Chief of Staff*

Official:



GARY C. MILLER  
*Regional Chief Information  
Officer - Europe*

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**Summary.** This regulation establishes policy and procedures for supporting Department of Defense Dependents Schools, Europe (DODDS-Europe), schoolbus security initiatives.

**Applicability.** This regulation applies to USAREUR major subordinate and tenant commands (AE Reg 10-5, app A) and the United States Army Installation Management Agency, Europe Region Office (IMA-Europe), and organizations subordinate to IMA-Europe.

**Supplementation.** Commanders will not supplement this regulation without IMA-Europe (SFIM-EU-MWR-CYS-SLO) approval.

**Forms.** AE and higher-level forms are available through the Army in Europe Publishing System (AEPUBS).

**Records Management.** Records created as a result of processes prescribed by this regulation must be identified, maintained, and disposed of according to AR 25-400-2. Record titles and descriptions are available on the Army Records Information Management System website at <https://www.arims.army.mil>.

**Suggested Improvements.** The proponent of this regulation is IMA-Europe (SFIM-EU-MWR-CYS-SLO, DSN 370-7272). Users may suggest improvements to this regulation by sending DA Form 2028 to IMA-Europe (SFIM-EU-MWR-CYS-SLO), Unit 29353, APO AE 09014-9353.

**Distribution.** C (AEPUBS).

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## Glossary

## **1. PURPOSE**

This regulation—

- a. Establishes policy and procedures for USAREUR and the United States Army Installation Management Agency, Europe Region Office (IMA-Europe), to support Department of Defense Dependents Schools, Europe (DODDS-Europe), schoolbus security initiatives.
- b. Assigns responsibilities for USAREUR and IMA-Europe support of DODDS-Europe schoolbus security initiatives.

## **2. REFERENCES**

- a. AR 25-400-2, The Army Records Information Management System (ARIMS).
- b. AE Regulation 190-16, Installation-Access Control.
- c. USAREUR Regulation 604-1, Foreign National Screening Program (Laredo Leader).
- d. DA Form 2028, Recommended Changes to Publications and Blank Forms.

## **3. EXPLANATION OF ABBREVIATIONS AND TERMS**

The glossary defines abbreviations and terms.

## **4. OVERVIEW**

a. The Department of Defense Education Activity (DODEA) is responsible for the security of students and is required to improve the security on its schoolbuses through the following complementary schoolbus security initiatives:

- (1) Bus Security Attendant Program (BSAP).
- (2) Automatic Vehicle Location (AVL) System.

b. The DODDS-Europe BSAP provides U.S. dependent (family member) children increased security and safety measures when they ride schoolbuses. Terrorism is the primary concern; others are crime, emergencies (for example, civil unrest or disorder), and overall student safety. The DOD Combating-Terrorism Program funds BSAP.

(1) BSAP will be carried out by professionally selected, trained, and managed adults who will accompany U.S. dependent children on buses that travel outside of U.S. installations to transport DODDS-Europe students to and from school.

(2) Normally, professional security companies, working under contract with DODDS-Europe, will be responsible for BSAP. In other cases, professional security companies will train qualified safety guides, escorts, and monitors when this is required under host-nation law or regulations (for example, in Italy). NATO international schools may establish contracts for BSAP support.

c. The AVL system will be installed on buses that travel outside of U.S. installations to transport DODDS-Europe students to and from school. The AVL system will give each schoolbus office (SBO) the ability to—

- (1) Remotely track and report historical data for the traveled routes of all off-installation schoolbuses within a geographic area.
- (2) Identify when a schoolbus deviates from a predefined route.
- (3) Track schoolbuses, to the secondary street level, within any of the designated travel areas.
- (4) Communicate with traveling schoolbuses and data collection-points through Global System for Mobile Communications (GSM) or satellite communications.
- (5) Receive duress alarms.

d. The AVL system will be fielded incrementally.

(1) Initially the AVL system will be installed only in the SBOs.

(2) The final goal is to have a redundant system located with the provost marshal (at the local military police (MP) desk). Redundant systems will be installed only after an assessment has been completed, the system has been approved for Internet access through the military network (.mil), and the base support battalion (BSB) has finished site preparations required by the site assessment (for example, Internet access, power).

e. Redundant monitoring systems will consist of standard desktop computers and monitors with AVL software. DODDS-E will provide these systems. The equipment will remain on DODDS-Europe handreceipts and be sub-handreceipted to the local provost marshal. DODDS-Europe will provide normal AVL system hardware and software maintenance and updates.

## **5. RESPONSIBILITIES**

a. The School Liaison Officer, IMA-Europe (SFIM-EU-MWR-CYS-SLO), will—

(1) Coordinate with all agencies involved in implementing schoolbus security initiatives.

(2) Be the proponent for this regulation.

(3) Ensure area support group (ASG) and BSB school liaison officers are actively involved with DODDS-Europe schoolbus security initiatives.

(4) Provide guidance to ASG and BSB school liaison officers on providing information on the BSAP and AVL system to parents. Caution must be used when providing information on security restrictions and specific antiterrorism measures. This is particularly true in public forums and in information media.

b. The Provost Marshal (PM), USAREUR, will—

(1) Designate the Chief, Law Enforcement Branch, Office of the Provost Marshal (OPM), HQ USAREUR/7A, as the liaison between the OPM, DODDS-Europe, and IMA-Europe on schoolbus security.

(2) Ensure ASG and BSB provost marshals are kept aware of plans to implement BSAP and to install primary AVL systems at SBOs and redundant AVL systems at MP desks.

c. The USAREUR G2 (AEAGB-IO) will process Foreign National Screenings for prospective security attendants.

d. The USAREUR G3 (AEAGC-FP) will ensure schoolbus security initiatives are incorporated into ASG and BSB force-protection plans.

e. The USAREUR G6 (AEAIM-C) will determine requirements for AVL system Internet access through the military network (.mil).

f. ASG and BSB commanders will ensure requirements of this regulation are met.

g. ASG and BSB school liaison officers will—

(1) Liaise with all agencies involved in schoolbus security.

(2) Keep commanders advised.

h. ASG and BSB provost marshals will—

(1) Designate a person to coordinate and oversee the installation of, and training needed to monitor and operate, the AVL system. This person will work with local provost marshal offices, DODDS-Europe, BSAP and AVL program managers, the DODDS-Europe District Safety and Security Officer (DSSO), and local SBOs.

(2) Develop standing operating procedures (SOPs) with the DODDS-Europe district BSAP/AVL program manager and the DSSO to establish local procedures for the BSAP and AVL system. SOPs must include the following:

- (a) Monitoring schoolbuses.
- (b) Identifying schoolbus routes and bus numbers.
- (c) Authorized deviations of routes (by schoolbus route).
- (d) Responses to duress alarms.
- (e) Procedures for validating alarms.
- (f) Required personnel training.
- (g) Planned and unplanned personnel and equipment tests.

(3) Develop and implement a duress-alarm test plan with DODDS-Europe. This plan must provide policy and procedures for testing each schoolbus AVL unit at least twice each year (preferably once before the school year starts and once during the school year).

(4) Develop and implement a duress-drill plan with DODDS-Europe and ASG and BSB S3s. These drill plans must exercise emergency response to a duress alarm. The drill must be conducted at least once a year. The drill may be combined with an individual schoolbus duress-alarm test ((3) above).

(5) Constantly provide information and updates to the DSSO on current terrorist and criminal threats, security risks, and schoolbus-route vulnerabilities.

(6) Respond to terrorist and criminal threat information collected by BSAP security attendants.

(7) Help BSAP and AVL system contractor personnel get appropriate installation passes according to AE Regulation 190-16.

i. MP desk sergeants will—

(1) Once redundant AVL systems are fielded, monitor schoolbuses in their designated areas of responsibility according to SOPs, guidance, and procedures. The AVL system must be monitored for coverage of all routes during the regular student commuting times. Desk sergeants must be familiar with all schoolbus routes.

(2) Monitor AVL systems from the beginning of daily schoolbus operations to the return of the last bus according to the timetable provided by the SBO.

(3) Notify SBOs immediately if an AVL or any part of the alarm or duress system is not operating properly.

(4) Follow local SOPs on who has responsibility to validate alarm and duress signals. The desk sergeant will be the only one who notifies emergency responders (for example, medical, fire, *Allgemeiner Deutscher Automobil Club*, U.S. and host-nation police).

j. ASG and BSB S2s will—

(1) Provide guidance and assistance to SBOs as required.

(2) Ensure information is continually provided to the DSSO on current terrorist and criminal threats, security risks, and schoolbus-routes vulnerabilities.

(3) Strictly follow procedures in USAREUR Regulation 604-1 (for example, suspense logs, follow-up).

k. ASG and BSB S3s will test BSAP and AVL systems each year in conjunction with force-protection exercises. These tests will require coordination with DODDS-Europe and random activation of duress alarms.

l. ASG and BSB directors of information management will assess MP facilities for BSAP and AVL system installation requirements.

m. DODDS-Europe will—

- (1) Provide overall program management for BSAP and AVL systems.
- (2) Provide equipment required for the schoolbus security initiatives.
- (3) Be the primary AVL monitor.
- (4) Contact the servicing MP desk when a duress alarm is received as follows:
  - (a) For an active duress alarm: Notify the servicing MP desk immediately.
  - (b) For a passive duress (off-route) alarm: Validate the emergency, and notify the servicing MP desk.
- (5) Monitor emergency situations and assist with community follow-up actions as required (for example, situation reports (SITREPs), incident reports).
- (6) Communicate with schoolbus drivers and security attendants.
- (7) Ensure schoolbus contractors and drivers communicate with one another using commercial radios or cellphones to—
  - (a) Validate duress or emergency alarms.
  - (b) Notify appropriate officials of off-route construction detours and road closures.
  - (c) Prevent false alarms from damaging credibility with host-nation police.
- (8) Field AVL systems to the BSB provost marshal offices.
- (9) Account for AVL systems and provide training on its use.
- (10) Establish procedures and standards for AVL systems on schoolbuses.
- (11) Provide school calendars to BSB provost marshals for all schools in the BSB.
- (12) Sign for AVL systems placed in BSB provost marshal offices and appropriately subhandreceipt the equipment.
- (13) Ensure AVL contractors adhere to maintenance agreements.
- (14) Develop and implement a duress-alarm test plan and test each schoolbus AVL unit at least twice each year (preferably once before the school year starts and once during the school year).
- (15) Coordinate and perform a duress drill in coordination with each military community (including exercising emergency response to a duress alarm at least once during the school year as outlined in the SOP). This may be combined with an individual schoolbus duress-alarm test.
- (16) Notify the MP desk sergeant immediately—
  - (a) If the primary base station is unable to monitor designated vehicles.
  - (b) Any time a change is made on who will contact the MP desk.
- (17) Coordinate with the USAREUR Provost Marshal for any outside planned use of the AVL system (for example, use of the AVL system during local field trips or sporting events).

## **GLOSSARY**

### **SECTION I**

#### **ABBREVIATIONS**

AE	Army in Europe
AVL	Automatic Vehicle Location (system)
ASG	area support group
BSAP	Bus Security Attendant Program
BSB	base support battalion
DOD	Department of Defense
DODDS-Europe	Department of Defense Dependents Schools, Europe
DODEA	Department of Defense Education Activity
DSSO	District Safety and Security Officer, DODDS-Europe
GSM	Global System for Mobile Communications
IMA-Europe	United States Army Installation Management Agency, Europe Region Office
MP	military police
NATO	North Atlantic Treaty Organization
OPM	Office of the Provost Marshal, HQ USAREUR/7A
SBO	schoolbus office
SITREP	situation report
SOP	standing operating procedure
U.S.	United States
USAREUR	United States Army, Europe

### **SECTION II**

#### **TERMS**

##### **active duress alarm**

An alarm manually generated by a driver or security attendant. This alarm will send a signal to the Bus Security Attendant Program (BSAP) automatic vehicle location (AVL) system.

##### **passive duress alarm**

An alarm generated in the Bus Security Attendant Program (BSAP) and automatic vehicle location (AVL) system when a bus strays from the expected route by a determined distance.